

DATA INVENTORY

The following is an inventory of data categories maintained by the Minnesota Board of Psychology in accordance with the Minnesota Data Practices Act ([Minn. Stat. § 13.025](#)). Please direct questions to the Minnesota Board of Psychology office or the responsible authority.

Minnesota Board of Psychology
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Responsible Authority:
Angelina Barnes, Esq., Executive Director
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| Category of Data | Description | Data Classification & MN Statute | Purpose/Use | Authorized Recipient(s) |
|---------------------------------------|---|---|--|---|
| Employee/Personnel Data | Data on current & former employees, applicants, volunteers, & contractors | Private; Nonpublic Minn. Stat. § 13.43 | To perform personnel actions | Staff whose work assignment requires access (HR or management); labor organizations; Bureau of Mediation Services |
| Applicant for Licensure Data | Application data on current & former applicants for licensure | Name and designated address are public; All other data are private Minn. Stat. § 13.41 | To evaluate qualifications for licensure | Staff whose work assignment requires access and Board Members |
| Licensee Data | Application data on current & former Licensed Psychologists | Public Minn. Stat. § 13.41 | To document licensure and underlying basis for issuance of license | Public |
| Complaint Data (active investigative) | Data on current & former Licensed Psychologists | Confidential Minn. Stat. § 13.41 | To investigate complaints under the jurisdiction of the Board | Staff whose work assignment requires access; Office of the Attorney General; and Board Members |

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|---|--|---|---|--|
| Complaint Data (closed investigative) | Data on current & former Licensed Psychologists | Private Minn. Stat. § 13.41 | To consider in the event of a pattern of conduct or repeat behavior | Staff whose work assignment requires access; Office of the Attorney General; and the subject of the data |
| Disciplinary Data | Disciplinary orders on Licensed Psychologists or Applicants | Public Minn. Stat. § 13.41 | To inform the public of the disciplinary action and remedy imposed by the Board. | Public |
| Corrective Action Data | Agreement for Corrective Action orders on Licensed Psychologists or Applicants | Public Minn. Stat. § 13.41 | To inform the public of the remedial and corrective action imposed by the Board | Public |
| Compliance Data (active investigative) | Reports, submissions, evaluations, assessments and all other data created in connection with mandated compliance with an Agreement for Corrective Action or Disciplinary order | Confidential Minn. Stat. § 13.41 | To investigate complaints under the jurisdiction of the Board and determine appropriate remedial and corrective action | Staff whose work assignment requires access; Office of the Attorney General and Board members |
| Fiscal Data | Approved budgets, expenditures, revenues, open encumbrance, and vendor related contracts | Public Minn. Stat. § 13.605 | To ensure proper control and evaluation with regard to Board processes; to inform the public on the Board's financial condition | Public |

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|------------------------------|--|---|---|---|
| Preliminary Budget Data | Budgets in progress not yet presented to the legislature, planning data | Nonpublic Minn. Stat. § 13.605 | To ensure proper coordination and planning with regard to Board processes | Staff whose work assignment requires access; Board Members; Administrative Services Unit; Minnesota Management and Budget |
| Educational Programming Data | Training program outlines, materials, learning objectives, and presentations | Public Minn. Stat. § 13.03 | To educate licensee and the public on access to safe, competent, and ethical psychological services | Public |
| Examination Data | Copies of examinations, preparation of examination items, examination planning documents, and security practices | Nonpublic Minn. Stat. § 13.34 | To ensure compliance with licensure requirements | Staff whose work assignment requires access and Board members |